

# Privacy Policy for The Recruitment Story

**Effective Date:** 30/03/2026

## 1. Introduction

Welcome to **The Recruitment Story**. We are a recruitment consultancy dedicated to connecting talent with opportunity. We respect your privacy and are committed to protecting your personal data. This policy outlines how we handle your information when you visit our website or engage with our services.

## 2. The Data We Collect

As a recruitment consultancy, we collect information necessary to facilitate the hiring process. This includes:

- **Identity Data:** Name, job title, and professional summary.
- **Contact Data:** Email address, phone number, and LinkedIn profile URL.
- **Professional Data:** CVs/Resumes, employment history, qualifications, and any other information you provide during the application process.
- **Client Data:** Business contact details for hiring managers and company information.

## 3. How We Use Your Data

We use your information strictly for recruitment purposes, including:

- Matching candidates with potential job opportunities.
- Introducing candidates to our clients for specific roles.
- Communicating with you regarding job applications or hiring needs.
- Maintaining our internal database of professional contacts.

## 4. Third-Party Tools & Sharing

**The Recruitment Story** does not use third-party tracking tools, analytics (such as Google Analytics), or advertising pixels on our website.

We only share your data with:

- **Prospective Employers (Clients):** Only after discussing a specific role with you and obtaining your verbal or written consent.
- **Legal Authorities:** Only if required by law to do so.
- **We do not sell your data to third parties.**

## 5. Data Retention

We keep your professional data only as long as is necessary to provide recruitment services. If you would like us to delete your CV or profile from our records, you can request this at any time.

## 6. Your Legal Rights

Under data protection laws (such as GDPR or your local equivalent), you have the right to:

- **Access:** Request a copy of the data we hold on you.
- **Correction:** Ask us to fix inaccurate information.
- **Erasure:** Ask us to delete your data ("The Right to be Forgotten").
- **Withdraw Consent:** Stop us from sharing your CV with clients.

## 7. Security

We take the security of your professional story seriously. We use industry-standard security measures to ensure that your CV and contact details are protected from unauthorized access or loss.

## 8. Contact Us

If you have questions about how **The Recruitment Story** handles your data, please contact us:

**Email:** [caroline@therecruitmentstory.co.uk](mailto:caroline@therecruitmentstory.co.uk)